



Penn Jersey Horse Show Association
Constitution and By-Laws

2024

Penn Jersey Horse Show Association Rule Book Changes

1. Page 8- #6A- No one will be permitted to speak to the judge without the express consent of the PJHSA Steward, nor may any non-exhibitor enter the ring to speak to the judge without the Steward's consent.
2. Page 12- #5B- An English judge will be allowed to judge one (1) PJHSA approved English pointed show each year. Deleted—"but not for the same show management as the previous year. "
3. Page 12- #7J- Sentences added—Obstacles must measure at the appropriate fence height with the pole on. Fence heights on cross rails will be measured at the middle of the cross rail, not at the jump cup.
4. Page 13- #7K- Champion and Reserve awards will be determined based on USEF rules – 1st place= 10 points, 2nd place= 6 points, 3rd place= 4 points, 4th place= 2 points, 5th place= 1 point, 6th place= 0.5 point. In the event of a tie, the exhibitor with the greater number of points awarded for the over fences classes will be the winner of the tie. Awarding of Grand and Reserve awards for divisions with less than 3 entrants will be at the discretion of the show management.
5. Page 13 - #7N- Added- Show management must deposit the checks and register the Marshall and Sterling points within one week of the show.
6. Page 18- #3D- Sentence added- Riders who qualify for Short Stirrup Hunter at Colonial Classic Finals will be required to jump a full course of fences at that show.
7. Page 19- #6- Novice Division is changed to Novice Equitation
8. Page 19- #7D- Sentence added- Riders in this division who are 10 and under can qualify for Colonial Classic in Short Stirrup Hunter.
9. Any division that says—"Trotting in corners not to be penalized." only applies to Penn Jersey shows. At Colonial Classic finals, trotting in corners WILL be penalized.
10. Page 20- #10- As of the 2020 show season, Hunt Pairs Over Fences and Hunt Pairs Under Saddle will both be optional classes that can be included in the Class List at the discretion of the show management. They can be inserted anywhere in the class list or at the end. Show management can run either class or both. If they are included, please refer to them as Class A (Over fences) and Class B (Under Saddle). They will not be a division; just individual classes.
11. Page 20- #12E- Low Hunter Division- Added- . If riding a Thoroughbred, that horse is eligible to qualify for Thoroughbred Hunter Division at Colonial Classic.
12. Page 22- A-1 Courses will consist of eight (8) fences with at least one change of direction. Courses may be shortened at the discretion of the show management and PJHSA steward.

2022 Changes

13. Age of participant for the show season is as of Dec. 1 of previous year.
14. The Baby Green Division is open to all riders, both amateur and professional.
15. If the show management chooses to run two rings, the second ring will start with the Baby Green division.
16. Two Show Rule – Exhibitor may cross-enter divisions for a maximum of 2 shows. (See the division rules for cross-enter specifications) After 2 shows, the Exhibitor needs to decide in which division to continue. The points in the other division will be eliminated.

2024 Changes

17. The Short and Long Stirrup Divisions have been taken out of the class list and replaced with the Cross Rail Equitation and Cross Rail Hunter Divisions.

CONSTITUTION & BY-LAWS

ARTICLE I. NAME

The name of this association shall be called the Penn Jersey Horse Show Association, Inc. (the "Association" or "PJHSA").

ARTICLE II. PURPOSE

The purpose for which this association is formed is as follows:

- (A) To promote the mutual welfare and enhance the happiness of its members
- (B) To create, stimulate and promote interest in horsemanship and encourage its members in the showing of horses and ponies at regularly scheduled membership shows.
- (C) To codify showing and judging rules and regulations and further member shows through the sportsmanlike cooperation between exhibitors and show management.
- (D) To assign show dates, to prevent overlapping and conflicts.
- (E) To establish a series of annual championship awards.
- (F) The Association is organized exclusively for charitable, religious, educational, and scientific purposes under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future Federal tax code.

ARTICLE III. MEMBERSHIP

Section III.1 Period

Membership will run from January 1st through December 31st of each year.

Section III.2 Transfers

The Association will not accept any transfers of membership during a calendar year.

Section III.3 Classifications

Membership shall consist of three (3) classifications.

- (A) Exhibitors: Individual junior members, individual senior members, and family members.
Family members shall include adults (19 years or older) and children 18 years and younger.
- (B) Associate: Open to horse owners and others who are interested in supporting the character and aims of the Association.
- (C) Lillian VanBuskirk Honorary Life Membership:

This membership may be granted only one time to one individual per year. The individual granted this membership must be recognized as having distinguished herself/himself by their interests, noteworthy contribution and service to or on the behalf of the Association, and must have maintained an active membership in the Association for not less than five (5) years. Honorary Life Membership must be approved by 5 members of the Board of Governors and receive unanimous vote by the Board of Governors. After such approval and vote the award of the membership must be passed by vote of the membership present at the Annual Meeting. Honorary Life Members are exempt from payment of dues, have full voting privileges, and are eligible for appointment to any office or committee of the Association.

ARTICLE IV. DUES

Section IV.1 Amount

The amount of the annual dues shall be based upon two (2) types of dues-paying memberships. Dues-paying memberships are:

- (A) Exhibitors including Junior, Senior and Family
- (B) Associate Members

Section IV.2 Changes

Dues shall be reviewed for possible modification annually by the board of Governors present at the November Annual Membership meeting. Changes for the next year must be passed by majority vote at that meeting.

ARTICLE V. OFFICERS - ADMINISTRATION & DUTIES

Section V.1 Management

The management of this Association shall be composed of the President, First Vice President, Second Vice President, Secretary, Treasurer and five (5) Directors; all of whom must be members in good standing prior to the start of their elected term.

Section V.2 Board of Governors

The Board of Governors shall be ten (10) in number and shall consist of five (5) elected officers, four (4) of which are mandatory positions and must be filled at the annual open meeting, and five (5) members elected from the ranks of Exhibitors, four (4) of which are mandatory positions and must be filled at the annual open meeting.

- (A) The Board of Governors shall be required to meet at a minimum of nine (9) times per year.
- (B) Eligibility: No more than one family member can serve on the Board at any period of time.
- (C) Vacancies: The Board shall have the power to fill any vacancy occurring among the Officers of the Association or the ten (10) Directors and such appointments shall be for the unexpired term.
- (D) Attendance at regular meetings: The term of any member of the Board shall be declared vacant should that member amass three unexcused absences in any one calendar year. More than thirty minutes tardiness shall constitute an absence. The vacancy so created shall be filled by majority vote of the remaining members of the board at their next regularly scheduled meeting.
- (E) Special meetings of the Board of Governors may be called by the President and shall be his/her duty to call such meeting upon written request made upon him/her by any five (5) members of the Board of Governors. See the section on Meetings below for more information. Section VI.5.
- Section V.3 Executive committee
- (A) The Board of Governors may delegate to an executive committee of four (4) to include: Two (2) Senior Exhibitor Representatives, the Secretary and the President; all of its power to conduct business during the interim between meetings of the Board. It shall be mandatory that the representatives of exhibitors on the Executive Committee be elected from the ranks of the Board of Governance.
- (B) No member or officer of the association acting individually shall have the power to bind the association for any debts or obligations without first having obtained in writing the approval and authority of the Board of Governors.
- (C) President:
- (1) Shall preside at all meetings (annual, special, as well as those of the Board of Governors), but shall abstain from voting except in the case of a tie.
 - (2) Shall be ex-officio to a member of all committees except the Nomination Committee.
 - (3) Shall enforce Committee formation per the Association guidelines referenced in the Committees section below.
 - (4) Shall preserve order and enforce the laws of the Association at all events, inside and outside the Commonwealth of Pennsylvania and the State of New Jersey; within the jurisdiction of this Association.
 - (5) Shall countersign along with the Treasurer, all checks presented and approved for payment by the Board of Governors.
 - (6) Shall be reimbursed for expenses incurred in the conduct of his/her office. All expenses shall be approved by the Board of Governors.
- (D) First Vice President:
- (1) Shall perform all of the duties of the President in the event the latter is absent or unable to perform the duties of the office due to disability or personal hardship.
- (E) Second Vice President:
- Shall perform all the duties of the First Vice President in the event the latter is absent or unable to
- (1) perform the duties. In the course of election of officers, this position is not considered mandatory to complete the Board of Governors.
- (F) Secretary:
- (1) Shall keep complete minutes of all meetings of the Board of Governors and the General Membership; attest all the certification of membership and process all late billings.
 - (2) Shall submit a written report to be read at the Annual Membership Meeting covering the activities of the Association for the preceding year.
- Shall deliver all records, books of account and property of the Association to his/her successor at the
- (3) expiration of his/her term of office. If the position of Secretary is vacant at that time, all such records are to be presented to the President.
 - (4) Shall be provided with a petty cash account for the proper consideration for his/her services in an amount to be set by the Board of Governors.
 - (5) Shall be the recipient of all Association correspondence, with the exception of correspondence to specific committees.
- (G) Treasurer:
- (1) Shall receive and safely keep all monies belonging to the Association.
 - (2) Shall dispense the monies of the Association with the approval and the satisfaction of the Board.
 - (3) Shall co-sign all checks with the President.
 - (4) Shall keep proper and accurate records of the finances of the Association. All books to remain open for inspection at any time by the Board of Governors or any appointed committee chosen for that purpose.

- (5) Shall submit an account of the Association's financial standing at the regular and annual membership meetings.
 - (6) Shall deliver at the expiration of his/her term, all money, property and records in his/her possession to his/her successor, or the President. In the event the office is vacant at that time, the Treasurer automatically becomes a member of the Budget & Finance Committee and is also to be compensated with a suitable remuneration for his/her services in an amount to be set by the Board of Governors.
 - (7) Shall submit his/her books and records for audit upon request of the President or Chairperson of the Auditing Committee.
 - (8) Shall be bonded by the Board of Governors in the amount to be set each year.
- (H) Board of Trustees:
- (1) Shall consist of all living and past Presidents who are current members of the Association.
 - (2) Shall invest all surplus funds of the Association as and when the Board of Governors deems advisable.
- Is empowered, along with the present Board of Directors, to hold in trust all monies, records and physical property of the Association in the event the Association ceases to function as such or reached
- (3) the point of dissolution and to disperse such monies, records and physical property to the best interest of the remaining membership.

ARTICLE VI. ELECTIONS

Section VI.1 Voting

Only junior and senior exhibitors, family members, life members, and associate members whose current dues are paid, may vote. Each family membership shall be entitled to a maximum of three (3) votes.

Section VI.2 Nominations

Only junior and senior exhibitors, family members, life members, and associate members whose current dues are paid, may vote. Each family membership shall be entitled to a maximum of three (3) votes.

(A) Nomination to elective office is to be made by a Nominating Committee which shall be appointed by the President at least six (6) months prior to the Annual Meeting.

(B) Nominating Committee:

- (1) Shall consist of three (3) members of the Board, one (1) member to be chosen from the Officers of the Association, and two (2) from the Exhibitor Representatives.
- (2) Shall prepare a ballot consisting of the slate of candidates and report its findings to the Board of Governors for approval at least sixty (60) days prior to the Annual Meeting.
- (3) Shall present its approved ballot to the membership at least thirty (30) days prior to the annual meeting.
 - a) Absentee ballots must be reviewed by the Secretary at least one (1) day prior to the election.
 - b) The ballot, so prepared, shall provide space for write in votes for each office to be filled.
 - c) Following the report of the Credentials Committee at the Annual Meeting, additional nominations shall be accepted from the floor.
 - d) The ballot shall be voted on at the Annual Meeting.

Section VI.3 Votes

(A) Election ballots will embrace a three phase system with respect to the method for voting.

(B) All members can participate in the voting of the President, Vice President, 2nd Vice President, Secretary and Treasurer.

(C) Thereafter, the Exhibitors vote for the five (5) Directors on the Board.

(D) Associate members are restricted to voting only for the officers (President, Vice President, 2nd Vice President, Secretary and Treasurer).

Section VI.4 Terms

(A) The terms of the Officers shall be for one (1) year.

(B) The term of the remaining five (5) Directors shall be for two (2) years.

(C) All terms are effective January 1 following the Annual Meeting.

Section VI.5 Meetings

Regular and special meetings of the Board are to be held as described in Article V of this document, under Section V.2 (A).

(A) Robert's Rules:

- (1) The presiding officer may at all times and at all meetings invoke the Robert's Rules of Order (revised)

(B) Annual Meeting:

- (1) Shall be held in November of each year.
- (2) Shall be made known via written notice which will include the date, time and place.

- (3) Shall be distributed to the membership at least thirty (30) days in advance of the scheduled date.
 - (4) Shall be announced on the Association internet site and social media site(s).
 - (5) Members in good standing who attend the Annual Meeting shall constitute a Quorum.
 - (6) Shall follow the order of business:
 - a) Roll call of Officers
 - b) Secretary's Report
 - c) Treasurer's Report
 - d) By-Law changes
 - e) Election of Officers & Directors
 - f) Adjournment
 - (C) Special Meetings:
 - (1) Special meetings of the full membership shall be called upon by written request to the Secretary by a Minimum of thirty (30) days' notice of the Association.
- Section VI.6 Committees
- (A) Standing Committees: As soon as possible after the Annual Meeting, and in no event later than the January meeting of the Board of Governors, the President, with the advice and counsel of the Board, shall appoint the following standing committees:
 - Auditing: The books and records of the Treasurer shall be turned over to the Auditing Committee upon
 - (1) request and shall be promptly audited to ensure the results can be submitted to the January meeting of the Board of Governors for approval.
 - (2) Budget & Finance
 - (3) Rules (English and Western representation)
 - (4) Public Relations
 - (5) Education/Scholarship
 - (6) Stewards
 - (7) Credentials
 - No less than thirty (30) days prior to the Annual Meeting, the President shall appoint the Credentials Committee consisting of one (1) member from the Officers, one (1) member from the Exhibitors and one (1) from Show Management Committee. This committee shall be charged with determining the eligibility of members for election and for the vote at the Annual Meeting.
 - (8) Show Management & Point Count

ARTICLE VII. AMENDMENTS

Proposed amendments to the Constitution and By-Laws and General Rules are to be sent to the Secretary by September 1st, prior to the Annual Meeting. The Secretary shall present to the Board all proposed amendments to be considered for approval by the membership at the Annual Meeting. After recommendation by the Board and no later than two (2) weeks prior to the Annual Meeting, copies of the amendments and recommendations of the Board are to be provided to members of the Association through the official Facebook and Website of the Association.

Recommendations of the Board and any additional amendments are to be read aloud and discussed at the Annual Meeting and shall be adopted or rejected based on majority vote of members present and eligible to vote.

ARTICLE VIII. DISSOLUTION CLAUSE

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the Federal Government, or to a State or Local government, for a public purpose.

By-Laws are used to establish the purpose of an organization, how it will be organized, how it will be managed, and its code of conduct.

GENERAL RULES OF THE ASSOCIATION

Rules are the required, written regulations to enforce the organization's code of conduct and to provide a level playing field of competition to permit the performance of the exhibitor and horse or pony to be judged fairly and uniformly. Rules also describe and regulate the awarding of year-end championships. Rules ensure that the conducting of horse shows, and any other matters that relate to the general purpose of the organization, adhere to and are in accordance with Article II of the By-Laws.

1 **RULE CHANGES**

Proposed rule changes are to be sent to the Secretary or the Rules Committee chairperson and postmarked no later than September 1st of the current year. They are to be included in Association communications prior to the Annual Meeting and will be voted on at the Annual Meeting. See Article VII Amendments for more information.

2 **CLASSIFICATION OF EXHIBITORS**

An exhibitor's age is the age as of December 1st of the previous year. All sections/divisions/classes have ages noted of those who are eligible to ride in that particular section/division/class.

3 **MEMBERSHIP AND EXHIBITORS**

- (A) In Leadline, Mini Stirrup, Short Stirrup, Long Stirrup, Beginner Equitation, Novice Equitation, Jr./Adult Equitation, and all Medal classes, points will be awarded to the Exhibitor. In all other divisions, points will be awarded to the horse/pony. Horses and ponies must be registered with the Association Treasurer to receive points.
- (B) To score points in any PJHSA class, the horse/pony must be shown or handled by a PJHSA member (see Section 4, Subsection D).
- (C) If a member or a member's representative pays for membership, PJHSA function or pointed show entry fees with a personal or business check, and that check is returned due to insufficient funds:
 - 1st occurrence - member/representative will be responsible for the value of the returned check and any bank fees due to the Returned check.
 - 2nd occurrence - member/representative will be responsible for the value of the returned check and any bank fees due to the returned check, and will receive an official letter from the Board requiring that any subsequent fees/entry fees be paid by cash.Points earned at any PJHSA show will not be awarded until checks have cleared and all fees are paid in full. All outstanding fees related to PJHSA related activity will be required to be cleared prior to the Benefit show or the member will not be allowed to participate in the Benefit show. If any outstanding fees have not been resolved within 1 month of the final show of the season, said member will lose eligibility for any end of year awards that might otherwise have been earned by that member.

4 **POINT COUNT**

- (A) Required membership fee(s) (check or money order only) will be required for exhibitors and sent to the PJHSA Treasurer. No additional fees are required for the horse/pony, but they must be registered & shown by a PJHSA member.
- (B) Point count will commence as of the first show date following the post-marked date of the registration form envelope. In case of an invalid check, all points earned by that person, or his/her horse or pony, will be voided and a new point count will commence with the receipt of a valid check. Any invalid or returned check is subject to a \$25 service charge.
- (C) Day of show registration: Membership forms with payment and horse/pony registration may be submitted the day of the show with the following requirements.
 - (1) Day of show to the PJHSA Steward ONLY (not show management).
 - (2) Completed forms presented to PJHSA Steward with payment. Current class in ring to be notated by Steward.
 - (3) Points may be earned beginning with classes that start after the notated class on the registration/membership forms.
 - (4) Payment must be in cash or check payable to PJHSA for the full amount. See 3C above for information related to returned checks.
- (D) PJHSA points earned towards year-end championships will be awarded according to the chart below (Point Count System). Once the point count is published, any questions need to be submitted in writing to the PJHSA Board or the Point Count Chairperson within fourteen (14) days of posting to the PJHSA Website or Facebook page.
- (E) Associate members and their horses/ponies are not eligible for points.
- (F) Year-end awards will be given on a class basis. Championship and Reserve Championship awards will be given to the top two (2) individual competitors. Year-end award selections are required to be returned to the identified contact within two (2) weeks of the post date. Selections not returned within the stated timeline will be chosen by the board.

- (G) To earn a year-end Championship or Reserve Championship award in a class, a rider/horse must have shown in at least half of the shows offered for that class. If a rider/horse has not shown in the required number of shows, they are not eligible for a year-end award in that class. The current Board has the right to amend this rule, based on number of shows for the year.

POINT COUNT SYSTEM							
# Entries in Class	Points awarded per place						
	1st	2nd	3rd	4th	5th	6th	7th
1	1						
2	2	1					
3	3	2	1				
4	4	3	2	1			
5	5	4	3	2	1		
6-10	6	5	4	3	2	1	
11-15	7	6	5	4	3	2	1
16-20	8	7	6	5	4	3	2
21-25	9	8	7	6	5	4	3
26-30	10	9	8	7	6	5	4
31 & up	11	10	9	8	7	6	5

5 **NO JUNIOR EXHIBITOR MAY SHOW A STALLION**

6 **CONDUCT**

6A, 6B AND 6C MUST be read prior to the first class and one other time during each horse show.

- (A) No one will be permitted to speak to the judge without the express consent of the PJHSA Steward, nor may any non-exhibitor enter the ring to speak to the judge without the Steward's consent. The Steward must be present during any discussions between the judge and exhibitor or representative of the exhibitor. It shall be the duty of the show steward to report all violations to the Board of Governors in writing within ten (10) days following the show. Those exhibitors wishing to review judge's cards may do so in the show office without the steward present.
- (B) All exhibitors and members are responsible for the knowledge of and compliance with the rules of the Association.
- (C) Failure to comply with these policies may result in the disqualification from competition.
- (1) All English competitors are required to wear hard hats when mounted at any show grounds on a horse/pony inside or outside the show ring.
 - (2) Horse/pony must be tacked with the proper equipment including a bridle with bit, or bosal, and saddle when mounted.
 - (3) All exhibitors and attendees of a PJHSA approved show are expected to conduct themselves in a spirit of good sportsmanlike conduct.
- (D) All exhibitors or attendees are deemed unsportsmanlike in the following instances:
- (1) Violation of the rules of the Association.
 - (2) Any exhibitor, attendee, or exhibitor representative who is found to be dissatisfied by making negative remarks about show management or judging to other exhibitor/attendees, will be deemed unsportsmanlike.
 - (3) Acting or inciting any other to act in a manner contrary to the rules of the Association or in a manner deemed improper, unethical, dishonest, or prejudicial to the best interests of the Association.
Any act committed, or remark made, in connection with the competition considered offensive and or made with intent to influence or cast any aspirations on the character or integrity of the judging; or approaching a judge before or after a decision without first obtaining permission from the Steward.
 - (5) Failure to satisfy financial obligations with Show Management.
- (E) Any exhibitor, member, their representative, or attendee found to be exhibiting unsportsmanlike conduct may be asked to leave the show grounds without a refund of entry fee. Any exhibitor, representative or attendee who is found to be exhibiting unsportsmanlike conduct on more than one occasion, and who has been reprimanded on a previous occasion, may be suspended from competition for the remainder of the show season without refund of membership fees.

- (F) **Horse/Pony Welfare:**
 The following acts are prohibited: a. Riding an exhausted horse. b. Excessive pressuring of a tired horse. c. Riding or lunging an obviously lame horse. d. Excessive use of a crop/whip on any horse on the competition grounds. The use of a whip must be for a good reason, done at the appropriate time, in the proper place and with appropriate restraint. Excessive whipping will not be tolerated. e. Any striking of the horse's head (on the poll or forward of the poll shall be deemed excessive. f. Repeated jerking on the reins and sawing on the bit unless applied to an unruly horse that is jeopardizing his own safety or the safety of his rider. g. Improper use of the bit resulting in bleeding, broken skin or broken mucous membrane. h. Excessive use of the spurs or spurring resulting in broken and bleeding skin. i. Rapping the legs of a horse with the butt end of a riding crop or other implement.
 j. Use of any substance to induce temporary heat causing hyper-sensitization. k. Poling. l. Use of a wire or chain in conjunction with any schooling jumps. Use of electronic shock devices. n. Use of shackles, hock hobbles and similar devices, with the exception of kicking chains while the horse is in the stall or in transport. o. Showing a horse with hypersensitive, raw or bleeding sores around the cornets, pasterns, legs or body. p. Use of laser beam devices anywhere on the competition grounds, except in an exhibition or if required in class specifications. (Exception: Lasers used in a therapeutic manner). q. Withholding of feed or water for prolonged periods. r. Letting blood from a horse for other than diagnostic purposes. s. Inhumane treatment of a horse in a stall, aisle, schooling area, competition ring or elsewhere on the competition grounds, by any person.

Competitors found to be in violation of these rules by the Show Steward or other PJHSA Official shall be eliminated/disqualified from competing without return of entry fees. All such violations must be recorded in the Show Steward's Report.

7

WITHDRAWAL FROM COMPETITION

- (A) No exhibitor may withdraw a horse or pony from a competition after it has commenced without the permission of Show Management.
 (B) If an exhibitor voluntarily removes a horse or pony from the ring without the permission of the Judge, Show Management will disqualify the exhibitor and all his/her entries from all future classes at that competition and all prizes and entry fees for the competition will be forfeited.
 (C) Any horse or pony leaving the ring without the exhibitors volition is deprived of an award in that class.

8

EXHIBITOR/JUDGE CONFLICTS

- (A) An exhibitor may not serve as a judge or steward at any competition in which he/she exhibits.
 (B) No members of a judge's family, nor any of the judge's clients may compete as a exhibitor unless relationship is terminated six (6) months prior to the competition.
 (C) No judge's trainer's clients may compete as an exhibitor unless relationship is terminated six (6) months prior to the competition. Stud fees and broodmare board are excluded.
 (D) No clients of a member of the judge's family may compete as an exhibitor unless the relationship is terminated six (6) months prior to the competition. Stud fees and broodmare board are excluded.
 (E) No horse or pony may be shown before a judge that has been trained by the judge or by his employer within a period of six (6) months prior to the competition. Attendance at a clinic is excluded.
 (F) No horse or pony may be shown before a judge that has been trained by the judge within the period of six (6) months prior to the competition.
 (G) No one may show before a judge who has received or has contracted to receive any remuneration for the sale, purchase, lease of any horse or pony to or from, or for the account of the exhibitor within a period of six (6) months prior to the competition unless the sale or purchase had been made at a public auction.
 (H) No one may show before a judge who boards, shows or trains (for show purposes) any horse or pony under the exhibitor's ownership or lease, within a period of six (6) months prior to the competition. Stud fees and broodmare board are excluded.
 (I) No one may show before a judge who has been paid or compensated by that exhibitor for the board or training of any horse or pony for horse show purposes within a period of six(6) months prior to the competition. Stud fees and broodmare board are excluded, as is attendance at a clinic.
 (J) No one may show before a judge from whom he/she has leased a horse or pony unless the lease is terminated six (6) months prior to the competition.
 (K) No rider may compete in an Equitation class before a judge with whom his/her parent, guardian, or instructor has had any financial transaction in connection with the sale, lease, board or training of any horse or pony within six (6) months of the competition, unless the sale or purchase has been made at a public auction.
 (L) No rider may compete in an Equitation class before a judge by whom he/she has been instructed, coached, or tutored with or without pay within six (6) months of the day of competition. The conducting of clinics or assistance in group activities such as Pony Club, unless individual instruction is given, will not be considered as instruction, coaching or tutoring.

9

ANNOUNCED RESERVE (7TH) PLACE

- (A) Judges are to select and announce reserve (7th) place rider, horse or pony. In the event of a disqualification of horse, pony or rider, all entries pinned lower in the class will be advanced accordingly.

10 **PJHSA MEMBERS MAY NOT JUDGE APPROVED PJHSA POINTED SHOWS**

11 **BREAKAGE OF EQUIPMENT**

- (A) A competitor is entitled to request suspension of judging for a period not to exceed five (5) minutes in aggregate (but not more than two times in a class) to repair broken equipment or rectify a similar condition.
- (B) To request a time out for any such emergency, the competitor must go to the center of the ring and time measurement will begin from that moment.
- (C) Two attendants are permitted in the ring to assist a competitor during his/her time out. If, at the expiration of the five (5) minutes, the repair has not been made, the competitor may proceed as is or be eliminated. The steward or judge is responsible for timing.

12 **GRIEVANCES**

Any exhibitor or exhibitor representative may review/discuss, or initiate a grievance to the show steward only. Approaching the show management or judge with complaints will be deemed unsportsmanlike conduct.

- (A) At the time of the show, if the matter is not resolved to the exhibitor's satisfaction, they may submit their grievance to the Board in writing. Junior members must also have a parent's or guardian's signature included.
- (B) Written grievances are to be addressed to the Grievance Committee. Grievance Committee to consist of three members to be chosen from the Board of Directors and the Board of Trustees.
- (C) Accompanied by a check of twenty-five (\$25.00) dollar check payable to PJHSA which will be refunded if judgement is in favor of the grievant.
- (D) A hearing, which will include the Grievance Committee, the grievant, the grieved or their representatives, will be scheduled at the earliest possible date, but not later than fourteen (14) consecutive days from receipt of the written complaint. Failure to appear by one party will automatically result in judgement favoring the other party. Failure to appear by both parties will invalidate the complaint and the \$25 is forfeited. Both parties involved will be notified within seven (7) days of the time and place of the hearing by regular and registered mail.
- (E) In the event that either party disagrees with the decision, a written appeal, addressed to the Grievance Committee Chairperson, postmarked no later than three (3) days after the hearing date, will be honored.
- (F) The Board of Governors will review the testimony and rule on the said complaint at its next regularly scheduled meeting. Both parties involved will be permitted to approach the Board of Governors at this time. The decision of the Board of Governors will be final.
- (G) Knowledge of the time and location of scheduled Board of Governors meeting will be the sole responsibility of both parties in the event an appeal is made.

GATE CLOSURE

- 13 The gate to the show ring MUST be closed after all exhibitors have entered the class. Judging in all classes may not start until the gate is closed EXCEPT in Model, Showmanship and Halter classes.

EXCEPTIONAL RULINGS

- 14 Where PJHSA rules do not cover a specific instance, USEF rules will apply for all English Division classes and AQHA rules will apply for all Western Division classes.

AUTOMATIC DISQUALIFICATION

- 15 Fall of horse/pony or rider shall result in disqualification from that class.

SHOW MANAGEMENT

1

SHOW DATES

- (A) All requests for show dates MUST be in writing to the Show Management Chairperson and accompanied by a check (amount to be determined by the Board of Governors by the Show Management meeting(s) for that year's shows); non-refundable if show date is available and approved.
- Past show managements have until December 1st to reserve previously established show dates. New show management would not have a date requirement, but may not obtain a date if the Show Management Committee has closed the calendar for the year.
- (1) Open dates after December 1st will be filled on a first-come, first-served basis.
- (2) Any show may be denied approval by PJHSA, regardless of past approval, upon a two-thirds vote of the members of the Board of Directors in favor of denial. All fees paid for a show that is denied approval will be refunded to that show management.
- (3) Any first year (new) show management is on probation. New show managements may hold a maximum of two (2) shows the first year, upon approval of the Show Management Committee.
- (4) The maximum number of shows for a given discipline within the show year is ten (10) with any additional shows being approved by the majority vote of the Board.
- (5) When show dates have been accepted or approved by the Show Committee Chairperson/Board, the show management must identify the show fee option being selected. Flat fee of \$250.00 per show due within 30 days of securing the show date.
- (6)
- (B) In the case of five (5) Sundays in a month, the fifth Sunday will be available to be used for a new show, with the understanding that when the month the following year has four (4) Sundays, that Show Management must apply for another show date. Dates are assigned on a first, second, third and fourth Sunday basis, not on the first or second last Sunday.
- (C) All new shows filling open dates must be applied for sixty (60) days prior to the show date. In the event of inclement weather, a new show date must be requested and approved by the Board of Governors.
- (D) Show season runs from April 1st through August 15 each year.
- (E) Two (2) PJHSA shows may be held on the same day, if one show is English and the other show is Western.

2

SHOW MANAGEMENT SEMINAR / MEETING

- (A) New show management must attend a group or individual PJHSA Show Management meeting with the Show Management Committee Member(s). No Exception. Prior show management should attend to secure their dates. Those new show managements who do not attend the meeting can be subjected to the fine.

3

SHOW APPROVAL GUIDELINES & DEADLINE

- (A) Show information must be submitted to the Show Management Chairperson no later than May 1st of the current show season for approval.
- (B) Show flyers must be submitted to Show Management Committee for approval. All flyers must contain all information listed in item 4 below.
- (C) The Board of Governors shall rule and take appropriate action for any discrepancies between the approved list and the final list.
- (D) The final list of all PJHSA shows, including all pertinent information including specific classes, judges, etc. will be displayed on the PJHSA website up until the show date.

4

SHOW FLYERS

All show flyers must include the PJHSA classes in the appropriate order. Class lists for English and Western classes are provided in the show management packets. Flyers must also include all of the information below:

- (A) The name and telephone number of the person to contact regarding any questions about the show.
- (B) The name and qualification(s) for the show judge(s).
- (C) All PJHSA classes must be identified on the show program by a star, or an asterisk, and must be run in accordance with the PJHSA rules.
- (D) The fence heights must be listed on the show flyer for over fences classes.
- (E) All show managements must submit flyer and judge choice sixty (60) days prior to the event for approval and may not advertise until they receive approval from PJHSA. A \$25.00 fine will be issued to any show management who advertises a show with an unapproved show flyer or judge.
- (F) Approved show flyer or corrected show flyer must be resubmitted thirty (30) days prior to the event. If PJHSA does not receive your show flyer within the allotted time and is required to create one for you, show management will be fined \$25 for creating the show flyer. If show management is running a combined show and a PJHSA Board member has to create your show flyer you will be charged \$25 per discipline.
- (G) All fees to be charged to competitors to be disclosed on the show flyer. This includes, but is not limited to schooling fees, EMT fees, office fees, returned check fees, etc.
- (H) M&S - must include the required information on the show flyer per Marshall & Sterling requirements for any English shows.

- (I) Any criteria for awarding Grand and Reserve Champion needs to be specified on the show flyer. If not specified, it is assumed that there are no additional criteria.
- (J) If show management is splitting the classes into two rings, this must be clearly called out in the show flyer with class order identified.

Once the show flyer has been approved and advertised as a PJHSA pointed show, no changes can be made to the show flyer.

5 JUDGES

- (A) An English judge will be allowed to judge one (1) PJHSA approved English pointed show each year. Show management is required to select judges who are USEF Card Qualified or Card Pending in Hunter/Hunt Seat Equitation to judge any PJHSA pointed approved English show.
- (B) A 4-H or Non-Carded judge can be allowed to judge a PJHSA pointed Western or English show upon approval from the PJHSA Board of Governors.
- (C) Judges are to judge based on the prevailing rules identified within the current PJHSA rulebook. When not addressed specifically in this rulebook, then the prevailing standards of AQHA for Western, and USEF for English classes are to be applied.
- (D) When shows are split between rings, or show management adds classes to a PJHSA show and/or runs other classes concurrently with PJHSA classes, the same judge is required to judge all PJHSA classes within a division for that show. The only exception is for M&S classes as noted in 7A below. Any conflicts must be pre-approved by the PJHSA Board.

6 ASSOCIATION SHOW RESPONSIBILITIES

- (A) PJHSA will provide one (1) Steward per show involving PJHSA pointed classes. In the event of an English/Western combined show, there will be two (2) Stewards, one for each ring. The Steward has no jurisdiction over the classes not sanctioned by PJHSA.
- (B) Individual shows, as well as Show Management practices and conduct, may be reviewed at any time by the PJHSA Board of Governors. If deemed unsatisfactory, the Board will take appropriate actions.
- (C) The Association may determine if Show Management violates any of the above rules and may subject Show Management to a letter of warning, a \$25 fine or both.

7 SHOW MANAGEMENT RESPONSIBILITIES

Listed below are Association requirements for all approved shows.

- (A) Show Management is required to run all of the pointed classes in the exact order as they are listed in the PJHSA rulebook to qualify as a PJHSA approved show with the exception of the M&S classes. Any adjustment in the M&S classes must be called out in the show flyer. Show management is to run all jumping classes "back-to-back".
- (B) The order of the show program may not be altered unless circumstances exist, and then only on approval from the PJHSA Steward.
- (C) Exhibitor rule 6A, 6B and 6C shall be announced on the Public Address System preceding the first class of the show and at least one other time during the course of the show.
- (D) The last 10 minutes of schooling before the start of the show will be designated for Mini and Short Stirrup entries only.
- (E) Show Management must have a copy of the PJHSA rules available at every pointed show.
- (F) It will be Show Management's responsibility to forward a copy of the PJHSA rules and prize list to its selected judge(s). The PJHSA Steward is permitted to discuss rules with the judge(s) prior to each class and the judge may confer, at any time, with the Steward concerning any PJHSA rule.
- (G) No PJHSA class may be cancelled if there are any entries.
- (H) No show official shall enter or exhibit horses in any PJHSA pointed shows at which he/she is officiating. A show official is anyone whose duties include, but are not limited to :
 - (1) Contacting or hiring the judge.
 - (2) Accepting show entries and/or fees.
 - (3) Having his/her name and contact number(s) listed on the show flyer as the show contact person.
- (I) Show Management must post appropriate table or courses for all of the PJHSA pointed classes at the immediate area where these classes are to be held at least one (1) hour prior to the start of the classes. They must remain posted until after the class has been pinned. In the event only two (2) exhibitors show in a class over fences, the course can be shortened at the Judge's discretion. No table, course or pattern may be altered without the express consent of the PJHSA Steward.
- (J) Show Management must physically have eight (8) fences in the show ring and one (1) schooling fence available at all English shows. Obstacles must measure at the appropriate fence height with the pole on. Fence heights on cross rails will be measured at the middle of the cross rail, not at the jump cup.

(K) Division Championships:

- (1) To score points for the Hunter Division Championship, both over fences and flat classes will be included. In the event of a tie, the over fences classes will be used to determine Grand and Reserve championships.
- (2) Awarding of Grand and Reserve awards for divisions with less than 3 entrants will be at the discretion of the show management.
- (3) Division champions will be calculated using the following point scale: as per USEF guidelines

Place	1st	2nd	3rd	4th	5th	6th
Point Value	10	6	4	2	1	0.5

- (L) A PJHSA class may be pointed only once during a show.
- (M) For Show Management to use rule 3B under the General Rules, with regard to financial obligation mentioned therein, they must file the same procedure on file with the PJHSA Secretary and Treasurer and used by the PJHSA for recovering bad debts. Copies of correspondence must be sent to the Secretary and Treasurer. Show Management is responsible for informing the Secretary of the date the debt is satisfied.
- (N) Show Management must turn in their point count forms to the PJHSA Steward within Thirty (30) minutes after the completion of the last PJHSA class. Forms will be provided by the Show Management Chairperson for this purpose. Show management must deposit the checks and register the Marshall and Sterling points within one week of the show.
- (O) Show Management must retain and make available to PJHSA all the Judge's cards for the entire year.
- (P) If show management requests PJHSA to provide show management support for the day of the show outside the PJHSA Steward, the fee will be \$10 per hour per person. Any fees will be required to be submitted to the PJHSA Steward along with the point count sheets at the conclusion of the show.

PJHSA STEWARDS

1 **ELIGIBILITY**

- (A) Any person who serves as a PJHSA Steward must:
- (1) Be a current member in good standing, or a life member
 - (2) The following are not eligible to serve as a PJHSA Steward:
 - a) Show managers, secretaries, and other show officers or employees
 - b) Show Judges
 - c) Show Exhibitors

2 **DUTIES & RESPONSIBILITIES**

The Steward should clearly understand that he/she has no authority in connection with the management or the judging of the show. He/She is the representative of the Penn Jersey Horse Show Association and should always point out in a diplomatic manner any instances where PJHSA rules are not enforced. He/She should be available to judges, exhibitors and show management at all times to clarify the application of rules and to investigate any situation where rules are not upheld. This is a voluntary role and will not be a paid position.

- (A) Duties of a Steward shall be, but are not limited to the following:
- (1) To protect the interest and safety of exhibitors, judges and show management.
 - (2) To report to the PJHSA Show Management Committee any misrepresentation of entry, or any violation of PJHSA rules without waiting for a protest.
 - (3) To introduce and identify yourself to Show Management prior to the start of the scheduled show.
 - (4) To greet the judge(s) for the day and review the normal policies for handling exhibitor questions in the presence of the Steward.
 - (5) To position yourself in a strategic location to permit observation of each PJHSA class and/or any misrepresentation of the rules.
 - (6) To report how the show was conducted on the form provided show management through the show packet. The report is to be mailed to the Chairperson of the Stewards for rating and submitted to the Board.
 - a) In the event the Steward feels a grievance should be filed, he/she must follow the appropriate steps in order to file a grievance as outlined in Section 12.
 - b) Steward must also mail the show point count forms, completed by Show Management , to the Point Count Chairperson.
 - c) Both forms must be mailed within three (3) days after the show.
 - d) Failure to comply will result in penalties, see subsection.

3 **LATE ARRIVAL**

- (A) Any Steward arriving to a show late will not steward the show.
- (B) If unable to steward a scheduled show, the assigned Steward must contact the Steward Chairperson at least three (3) days prior to the show. Any steward not attending scheduled show and having no replacement will be fined \$25.00. Refusal to pay said fine will result in revocation of PJHSA membership for one year from the show date with fine being paid.

4 **RULES COMMITTEE**

- (A) Stewards will automatically be on the Rules Committee.

5 **REVIEW**

Any Steward who proves incapable of upholding the PJHSA rules in a diplomatic manner and /or refusing to follow any of the above stipulations, will be re-evaluated by the Board of Governors.

SPECIAL AWARDS MEMORIAL TROPHIES

Unless otherwise noted, the following Memorial Trophies are privately sponsored and are donated by private parties exclusively for the PJHSA Year-End Awards Banquet. These awards are the property of the sponsoring individuals and as such, are the responsibility of those individuals. The PJHSA maintains no jurisdiction over any of these awards (except where noted).

- 1 Children's Hunter Challenge Cup: This trophy is presented to the overall high point horse/pony and rider in the Children's Hunter Division. *Sponsored by Terry, Joni, Haley and Taylor Willever.*
- 2 Terri Sommer Hay Memorial Trophy: This trophy is presented to the overall high point horse/pony/rider in the Mini Stirrup Division. *Sponsored by friends and family of Terri Sommer Hay (PJHSA oversees responsibility of this trophy).*
- 3 Bob Bechtel Memorial Trophy: This trophy is presented to the overall high point horse/pony in the Baby Green Division. *Sponsored by friends of Bob Bechtel (Diane Wampole oversees responsibility of this trophy).*
- 4 English Leadline Division Trophy: This award is presented to the overall high point English Lead Line Exhibitor who has show in all three (3) lead line classes. *Sponsored by All Points Equine.*
- 5 Jr/Adult Equitation Division Trophy: This award is presented to the overall high point horse and rider in all three (3) classes of the Jr/Adult Equitation Division. *Sponsored by the Weber Family.*
- 6 English Short Stirrup Division Trophy: This award is presented to the overall high point horse/pony/rider in the Short Stirrup English Division. *Sponsored by Charles & Co Pet Treats.*
- 7 Modified Hunter Division Trophy: This award is presented to the overall high point horse and rider combination in the Modified Hunter Division. *Sponsored by Charles and Co. Pet Treats, Shay Miller, in memory of Sweet Baby Jane.*
- 8 Open Walk/Trot Trophy: This award is presented to the overall high point horse & rider in the open Walk/Trot Division. *Sponsored by Susan Casey, Bavin Gate Farm.*

Perpetual trophies will be sponsored for a minimum of ten (10) years. A maintenance fee of \$20 per year will be paid in one lump sum of \$200 at the initiation of the period. This fee will cover collecting, cleaning and engraving for the ten year period. At the end of the 10 years, the sponsor may renew for another 10 year period or another sponsor may take over the Division. All trophies become the property of PJHSA.

New trophies must be finalized with the Board prior to December 31st for the following show season.

Retirement of trophies must be finalized with the Board prior to October 31st for the following show season.

ENGLISH SHOWS

English shows must include the classes and divisions below to qualify as a pointed PJHSA English show. Additional, miscellaneous classes which must be offered are listed following the Division list below.

ENGLISH DIVISION CLASSES THAT MAKE UP THE DIVISION

LEADLINE	LEADLINE WALK, LEADLINE WALK/TROT, LEADLINE WALK OFF LEAD
MINI STIRRUP	MINI STIRRUP W/T EQUITATION, MINI STIRRUP W/T PLEASURE, MINI STIRRUP W/T HUNTER
OPEN WALK/TROT	OPEN WALK/TROT PLEASURE, OPEN WALK/TROT HUNTER, OPEN WALK/TROT HUNTER HACK
CROSS RAIL EQUITATION	CROSS RAIL W/T EQUITATION, CROSS RAIL W/T/C EQUITATION, CROSS RAIL OVER FENCES & X-RAILS
CROSS RAIL HUNTER	CROSS RAIL HUNTER OVER FENCES (2), CROSS RAIL HUNTER UNDER SADDLE W/T/C
PLEASURE HORSE OR PONY	PLEASURE WALK/TROT, PLEASURE WALK/TROT/CANTER, PLEASURE HUNTER HACK
NOVICE EQUITATION	NOVICE EQUITATION WALK/TROT/CANTER, NOVICE EQUITATION OVER FENCES (2)
MODIFIED HUNTER	MODIFIED HUNTER OVER FENCES (2), MODIFIED HUNTER UNDER SADDLE
BABY GREEN HUNTER	BABY GREEN HUNTER OVER FENCES (2), BABY GREEN HUNTER UNDER SADDLE
LOW HUNTER	LOW HUNTER OVER FENCES (2), LOW HUNTER UNDER SADDLE
JR/ADULT EQUITATION	JR.ADULT EQUITATION UNDER SADDLE, JR/ADULT EQUITATION OVER FENCES (2)
SCHOOLING HUNTER	SCHOOLING HUNTER OVER FENCES (2), SCHOOLING HUNTER UNDER SADDLE
CHILDREN'S/ADULT HUNTER	CHILDREN'S/ADULT HUNTER OVER FENCES (2), CHILDREN'S/ADULT HUNTER UNDER SADDLE

MISC CLASSES (NOT PART OF ANY DIVISIONS ABOVE) – M&S CLASSES

2024 Class List – Penn Jersey Horse Show Association

All classes are PJHSA and CC pointed unless otherwise marked

Morning Schooling Break- from 7:45-8:00 Flat only for lead line / mini / walk trot kids

- 1) Lead line Walk
- 2) Lead line W/T
- 3) Lead line walk off lead
- 4) Mini Stirrup W/T EQ CC qualification – riders must be 8&under / PJHSA points – 10 & under
- 5) Mini Stirrup W/T Pleasure
- 6) Mini Stirrup W/T Hunter
- 7) Open W/T Pleasure – division PJHSA pointed only
- 8) Open W/T Hunter
- 9) Open W/T Hunter Hack – single cross rail 18”

10 min schooling break- Fences are to be at Cross rails

- 10) Cross Rail W/T Eq
- 11) Cross Rail W/T/C Eq
- 12) Cross Rail O/F 18” Eq (8 X-rails twice around)

10 min schooling break- Fences are to be at Cross rails

- 13) Cross Rail Hunter O/F 18” (X-rail Course)
- 14) Cross Rail Hunter O/F 18” (X-rail Course)
- 15) Cross Rail Hunter W/T/C

10 min schooling break- Fences at 2’

- 16) Pleasure Horse/Pony W/T
- 17) Pleasure Horse/Pony W/T/C
- 18) Pleasure Horse/Pony Hunter Hack (one line at 2’ verticals)
- 19) Novice Eq W/T/C
- 20) Novice Eq O/F 2’ fences
- 21) Novice Eq O/F

10 min schooling break- Fences at 2’

- 22) Modified Hunter O/F – fences at 2’
- 23) Modified Hunter O/F
- 24) Modified Hunter US

If the show is running 2 rings, the Baby Green Division will be the first division in the second ring - Baby Green will run first in the morning in Ring #2. For AM schooling all fences should be at 2’

10 min schooling break – Baby Green only (This schooling break is only necessary if the show is running 1 ring)

Open to all riders- professionals or Amateurs /Adults or Juniors.

- 25) Baby Green O/F Rider’s Choice of 2’ or 2’3”
- 26) Baby Green O/F
- 27) Baby Green US

10 min schooling break – fences at 2’3”

*Division PJHSA pointed only, unless a TB for CC, fences at 2’3”

- 28) Low Hunter O/F
- 29) Low Hunter O/F
- 30) Low Hunter US

10 min schooling break – fences at 2'3"

*Rider's choice of 2'3" vs 2'6" fence height regardless of pony vs horse. Division will count for CC for JR Eq and Low Adult Eq divisions

- 31) Jr/Adult Eq US
- 32) Jr/Adult Eq O/F
- 33) Jr/ Adult Eq O/F

10 min schooling break – fences at 2'6"

*medal classes will be run together unless entries warrant– will be pointed as one class for PJHSA

- 201) M&S Children's 2'6" Medal
- 202) M&S Adult 2'6" Medal
- 206) M&S Bit O' Straw Classic (2 rounds)

*Open to all riders- professionals or Amateurs /Adults or Juniors. Division will count towards CC in the Professional, Low Adult Hunter, Low Children's Hunter divisions.

- 34) Schooling Hunter O/F (2'6 or 3')
- 35) Schooling Hunter O/F
- 36) Schooling Hunter U/S

10 min schooling break – Fence Height will be decided based on the last fence height of schooling hunter. Either 2'6 or 3' So you will either start with the Large Ponies (2'6) or the Horses (3') There will be a schooling break at each change of fence height.

* Medal classes will be run together, unless entries warrant splitting classes – will be pointed as one class for PJHSA

- 203) M&S Children's Pony Medal- small/med 2', large 2'6"
- 204) M&S Sore No More Children's Horse Medal- 3'
- 205) M&S Dover Adult Medal- 3'

- 37) Children's Pony /Horse/Adult Hunter O/F- sm/med 2', large 2'6". horses 3'
- 38) Children's Pony /Horse/Adult Hunter O/F (1st round of classic)
- 39) Children's/Adult Hunter under Saddle

*** The Classic will run before the flat class in the division**

- 207) M&S Children's Pony Hunter Classic-- sm/med 2', large 2'6"
- 208) M&S Children's Horse Hunter Classic- 3'
- 209) M&S Adult Amateur Hunter Classic- 3'

* classic round will be run together unless entries warrant – pointed as one class for PJHSA

*M&S Medal and Hunter sections will be run open card according to fence height – schooling breaks will be added as needed for fence heights

Hunt Pairs – Hunt Pairs Over Fences and Hunt Pairs Under Saddle will both be optional classes that can be included in the Class List at the discretion of the show management. They can be inserted anywhere in the class list or at the end. Show management can run either class or both. If they are included, please refer to them as Class A (Over Fences) and Class B (Under Saddle). They will not be a division, just individual classes.

ENGLISH CLASS/DIVISION RULES

1 LEAD LINE CLASS - RIDERS 3 - 7 YEARS OF AGE

- (A) Open to exhibitors 3-7 years of age as of 12/1 of the previous year.
- (B) May not cross over to any other riding class, or forfeit of lead line eligibility.
- (C) May be asked simple horsemanship questions and to demonstrate jumping position or posting.
- (D) Apparent ability of the rider to control the mount is a contributing factor in judging the suitability of the mount to rider. Attire of the rider must conform to the style of riding.
- (E) Child is not to be fastened to the saddle in any way.
- (F) No Junior Exhibitor may handle a mount with a Lead Line rider. Handler must be 18 or older.

Lead Line Walk	To be shown at a Walk. To be judged on hands, seat and control of mount.
Lead Line Walk/Trot	To be shown at a Walk and Trot. To be judged on hands, seat and control of mount.
Lead Line Walk Off Lead	To be shown at a Walk only. To be judged on hands, seat and control of mount. Handler to accompany rider but not assist.

2 MINI STIRRUP DIVISION - RIDERS 10 YEARS OF AGE AND UNDER

- (A) Open to exhibitors 10 (ten) years of age and younger as of 12/1 of the previous year.
- (B) Riders have never shown in any division or class where cantering is required.
- (C) Riders may not cross enter in to any canter class.
- (D) To qualify for the Colonial Classic Walk/Trot division, riders must be 8 (eight) and under to be eligible.

Mini Stirrup Equitation	To be shown at a Walk/Trot. To be judged on hands, seat and control of mount. Not to back.
Mini Stirrup Pleasure	To be shown at a Walk/Trot. To be judged on manners, suitability and way of going. Not to back.
Mini Stirrup Hunter	To be shown at a Walk/Trot. To be judged on manners, suitability and way of going. Not to back.

3 OPEN WALK / TROT DIVISION

- (A) Open to all riders, horses and ponies.
- (B) This is a PJHSA division, however, riders 8 and under can qualify for the Walk /Trot Division at Colonial Classic.

Open Walk/Trot Pleasure	To be shown at the walk and trot both ways of the ring. Light contact with the horses' mouth is required. Judged on manners, way of going and suitability to give a pleasurable ride.
Open Walk/Trot Hunter	To be shown at the walk and trot both ways of the ring. Judged on manners, way of going and suitability to give a safe ride.
Open Walk/Trot Hunter Hack	To be shown at the walk and trot both ways of the ring. Horses and ponies should be alert, obedient, and responsive and move freely. At least eight (8) horses or ponies, if available, are required to trot one (1) cross rail at 18" in height. To be judged 60% on the flat work and 40% on the fence. Martingales are prohibited.

4 CROSS RAIL EQUITATION DIVISION

- (A) Open to Juniors and Amateurs riding horses or ponies
- (B) Riders may not have shown over a course of fences that exceeds 18" or higher fences
- (C) Fences will be 18" cross rails on the rail.
- (D) Points will be separated for Colonial Classic qualification between Short Stirrup, Beginner Rider and any other appropriate division.
- (E) Trotting in corners will not be penalized.
- (F) Rider may only cross-enter into the Open Walk/Trot Division, Pleasure Division, and Cross Rail Hunter
- (G) No more than six horses to canter at one time.

Cross Rail Walk/Trot Equitation	To be shown at a Walk/Trot both directions. To be judged on hands, seat and control of mount. Not to drop irons.
Cross Rail Walk/Trot/Canter Equitation	To be shown at a Walk, Trot and Canter both directions. To be judged on hands, seat and control of mount. Not to drop irons.
Cross Rail Equitation Over Fences	To be shown over a course of eight (8) 18" or lower cross rails, twice around the course (total of 8 jumps). Judged on hands, seat and control of mount.

5 CROSS RAIL HUNTER DIVISION

- (A) Open to Juniors and Amateurs riding horses or ponies
- (B) The Same Horse and Rider combination may only cross-enter into the Open Walk/Trot Division, Cross Rail Equitation Division, or the Pleasure Division.
- (C) Courses will be 18" or lower Cross Rails
- (D) Points will be separated for Colonial Classic into the appropriate divisions.
- (E) Trotting in corners will not be penalized.

Cross Rail Hunter Over Fences	To be shown over a course of eight (8) fences 18 inches or lower in height with a change of direction. To be judged on manners, way of going and suitability to give a safe ride.
Cross Rail Hunter Over Fences	To be shown over a course of eight (8) fences 18 inches or lower in height with a change of direction. To be judged on manners, way of going and suitability to give a safe ride.
Cross Rail Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going and suitability to give a safe ride.

6 PLEASURE HORSE OR PONY DIVISION

- (A) Open to all riders, horses and ponies

Pleasure Horse/Pony Walk/Trot	To be shown at a Walk/Trot both directions. To be judged on manners, way of going, suitability to give a safe ride. Not to drop irons.
Pleasure Horse/Pony Walk/Trot/Canter	To be shown at a Walk, Trot and Canter both directions. To be judged on manners, way of going, suitability to give a safe ride. Not to drop irons.
Pleasure Horse/Pony Hunter Hack	To be judged at a Walk, Trot and Canter both directions. Will jump a line of 2' fences. Flat to count 60%, jumping 40%. Martingales not permitted. Judged on obedience and ability of horse to give a pleasurable ride.

7 NOVICE EQUITATION

- (A) Open to horses and ponies ridden by a Junior or Amateur exhibitor who has not won 3 blue ribbons in equitation the previous show year.
- (B) To show over a course of eight (8) fences not to exceed 2'.
- (C) Trotting in corners will not be penalized.
- (D) Colonial Classic Finals qualifying division.

Novice Equitation Walk/Trot/Canter	To be shown at a Walk, Trot and Canter both directions. To be judged on hands, seat, and control of mount. Not to drop irons.
Novice Equitation Over Fences (2rounds)	To be shown over a course of eight (8) fences 2' in height with a change of direction. To be judged on Rider's hands, seat and ability to control mount.

8 MODIFIED HUNTER DIVISION

- (A) Open to Juniors and Amateurs riding horses or ponies.
- (B) To be shown over a course of eight (8) fences. Fence height of 2'.
- (C) Trotting in corners not to be penalized.
- (D) Points will be separated for Colonial Classic qualifications between Modified Hunter, Low Children's Pony, and Short Stirrup Hunter. Riders in this division who are 10 and under can qualify for Colonial Classic in Short Stirrup Hunter. Riders who qualify for Short Stirrup Hunter at Colonial Classic Finals will be required to jump a full course of fences at that show.

Modified Hunter Over Fences (2 rounds)	To be shown over a course of eight (8) fences 2' in height with a change of direction. To be judged on manners, way of going and suitability to give a safe ride.
Modified Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going and suitability to give a safe ride.

9

BABY GREEN DIVISION

- (A) Open to horses and ponies in their first two years of showing over a course of 8 fences.
- (B) Adults may ride ponies, suitability to count. This Division is open to amateur and professional riders.
- (C) Rider has the option of showing at 2' or 2'3".
- (D) To be shown over a course of eight (8) fences.
- (E) Trotting in corners will not be penalized.
- (F) Colonial Classic points will be separated between horses and ponies.
- (G) Qualifiers for the Colonial Classic will be asked to jump a course of 2' fences for ponies and 2'3" for horses at finals.

Baby Green Hunter Over Fences (2 rounds)	To be shown over a course of eight (8) fences 2' or 2'3" in height. To be judged on performance and ability to give a safe ride.
Baby Green Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going and suitability. Not to be asked for extension of gaits.

10

LOW HUNTER DIVISION

- (A) Open to Juniors and Amateurs.
- (B) Judged on manners, performance, way of going, and suitability of mount to rider.
- (C) To be shown over a course of fences at 2'3":
- (D) To be shown over a course of eight (8) fences.
- (E) This is a PJHSA pointed division only. Thoroughbreds may qualify for the Thoroughbred Hunter Division at Colonial Classic.

Low Hunter Over Fences (2 rounds)	To be shown over a course of eight (8) fences 2'3" in height. . To be judged on manners, way of going and suitability.
Low Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going and suitability.

11

JUNIOR/ADULT EQUITATION

- (A) Open to all non-professionals.
- (B) Riders may choose to show at either 2'3" or 2'6".
- (C) Colonial Classic points will be separated between Juniors ages 13 and under, Juniors 14-17 and Adult Amateurs on horses.
- (D) Qualifiers for the Colonial Classic will be asked to jump a course of 2'3" fences for Juniors on ponies, 2'6" for Juniors on horses, and 2'9" for Adult Amateurs on horses at the Colonial Classic Finals.

Jr/Adult Equitation Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on Rider's hands, seat, and ability to control mount.
Jr/Adult Equitation Over Fences (2 rounds)	To be shown over a course of eight (8) fences 2'3" or 2'6" in height. To be judged on Rider's hands, seat, and ability to control mount.

12

SCHOOLING HUNTER

- (A) Open to all riders, professionals or amateurs, adults or juniors.
- (B) Judged on performance and soundness with an emphasis on manners.
- (C) Division will count towards Colonial Classic in the Professional, Low Adult Hunter and Low Children's Hunter Divisions.
- (D) To be shown over a course of eight (8) or more fences, 2'6" or 3' in height. Rider to choose fence height.

Schooling Hunter Over Fences (2 rounds)	To be shown over a course of eight (8) fences 2'6" or 3' in height. To be judged on manners, way of going, and suitability to give a safe ride.
Schooling Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going, and suitability to give a safe ride.

13

CHILDREN'S PONY/HORSE/ADULT HUNTER

- (A) Open to Juniors and Amateurs.
- (B) Judged on manners, performance, way of going, and suitability of mount to rider.
- (C) Small/Medium ponies jump 2', Large ponies jump 2'6", Horses jump 3'.
- (D) Second O/F class will be the first round of the M&S Hunter classic.
- (E) Colonial Classic points will be separated between Juniors on ponies, Juniors on horses and Adult Amateurs on horses.
- (F) Qualifiers for the Colonial Classic will be asked to jump a course of 2' fences for small/medium ponies, 2'6" for large ponies and 3' for horses at the Colonial Classic Finals.

Children's Pony/Horse/Adult Hunter Over Fences (2 rounds)	To be shown over a course of eight (8) fences. At least one change of direction is required. To be judged on manners, way of going, and suitability to give a safe ride.
Children's / Adult Hunter Under Saddle	To be shown at a Walk/Trot/Canter both ways in the ring. To be judged on manners, way of going, and suitability to give a safe ride.

HUNT PAIRS Classes – (Optional).

- (A) Open to horses and ponies with rider of any age.
 (B) To be judged on performance, soundness, and timing with an emphasis on manners.
 (C) Hunt Pairs O/F and U/S will both be optional classes that can be included in the class list at the discretion of the show management.

Hunt Pairs Over Fences	To be shown over a course of fences at 2'. Final fence to be "side-by-side". No oxers to be included in a 2' class
Hunt Pairs Under Saddle	To be shown at a walk, trot, and canter side-by-side both directions. To be judged on manners, way of going and suitability.

MARSHALL & STERLING CLASSES

- (A) Sore No More Children's Horse Medal – Open to Junior riders on horses that are not competing in any Hunter or Equitation class in which the fences exceed 3'. To be shown over a minimum of 8 fences at 3' including a combination and at least 2 changes of direction after the first fence. Two or more tests of the top four combinations are required. The same horse must be used in all phases. Only one rider per horse. Three riders must complete the course in order for points to count. The rider must be a member in order for points to count toward qualifying for the Finals. NO cross entry of rider into the Children's Pony Medal at the same show. May be combined with the Adult and/or Pony Medal. Fences at 3'.
- (B) M&S Dover Saddlery Adult Medal - Open to Adult Amateur riders. No cross entry restrictions. To be shown over a course of at least 8 fences at 3' including a combination and at least two changes of direction after the first fence. Two or more tests of the top four competitors are required. The same horse must be used in all phases. Only one rider per horse. Three riders must complete the course for the points to count. The rider must be a member in order for points to count for qualifying for the Finals. May be combined with the Children's horse and/or Pony Medal. Fences at 3'.
- (C) M&S Children's Pony Medal – Open to Junior riders on ponies that are not competing at the same show in any class with fences at 3' or higher. To be shown over a course of at least 8 fences at the required height with at least two changes of direction after the first fence. A combination is optional, and must be adjusted according to fence heights. Two or more tests of the top four competitors are required. The same pony must be used in all phases. Only one rider per pony. Riders may not ride in more than one height section of the class. Three riders must complete the course in order for points to count. The rider must be a member in order for points to count towards qualifying for the Finals. No cross entry of rider in to the M&S Children's Horse Medal or 2'6 Medal at the same show. May be combined with the Children's Horse and /or Adult Medal. Fences at 2'6 for large ponies, 2' for small/medium ponies.
- (D) M&S Children's 2'6 Medal – Open to Junior riders on horses or ponies that are not competing at the same show in any class with fences at 3' or higher. To be shown over a course of at least 8 fences at 2'6 including a combination and at least two changes of direction after the first fence. Two or more tests of the top four competitors are required. The same horse must be used in all phases. Only one rider per horse. Three riders must complete the course in order for points to count. The rider must be a member in order for points to count toward qualifying for the Finals. No cross entry of rider in to the M&S Children's Pony Medal at the same show. May only be combined with the M&S 2'6 Adult Medal. Fences at 2'6.
- (E) M&S Adult 2'6 Medal – Open to Adult riders that are not competing at the same show in any class with fences at 3' or higher. To be shown over a course of at least 8 fences at 2'6 including a combination and at least two changes of direction after the first fence. Two or more tests of the top four competitors are required. The same horse must be used in all phases. Only one rider per horse. Three riders must complete the course in order for points to count. The rider must be a member in order for points to count toward qualifying for the Finals. May only be combined with the Children's 2'6 Medal. Fences at 2'6.
- (F) Children's Pony Hunter Classic – Open to Junior riders not competing in any class at the same show in which the fences exceed 2'6. To be shown over a course of 8 fences with at least one change of direction after the first fence. Fences will be at 2'6 for large ponies, 2' for small/medium ponies. Only one rider per horse. At least three riders must complete the course in order for points to count. Rider must be a member in order for points to count toward qualifying for the Finals. Score from the third jumping round of the Children's Pony Hunter division will be combined with the score from the Classic round to determine placing. May be combined with the Children's Hunter Horse and /or Children's Hunter Pony classics.
- (G) Children's Hunter Horse Classic – Open to Junior riders not competing at the same show in any class in which the fences exceed 3'. To be shown over a course of at least 8 fences with at least one change of direction after the first fence. A combination is encouraged. At least three horses must complete the course in order for points to count. Rider must be a member in order for points to count toward qualifying for the Finals. Score from the third round of the Children's Hunter Horse/Adult Hunter division will be combined with the score from the classic round to determine placing. May be combined with the Children's Pony Hunter classic.
- (H) Adult Hunter Classic - Open to Adult Amateur riders not competing at the same show in any class in which the fences exceed 3'. To be shown over a course of at least 8 fences with at least one change of direction after the first fence. A combination is encouraged. At least three horses must complete the course in order for points to count. Rider must be a member in order for points to count toward qualifying for the Finals. Score from the third round of the Children's Hunter Horse/Adult Hunter division will be combined with the score from the classic round to determine placing. May be combined with the Children's Pony Hunter classic.
- (I) Bit O' Straw Hunter Classic – A 2'6 classic for the Novice-type child and adult rider. Must be held as a separate, two round classic (i.e. the first round may not be a designated class of a division). Open to Junior or Amateur riders. NO cross entry of horse/pony in to the M&S Children's Horse, Pony, or Adult Hunter Classic. No cross entry of rider in to any rated Hunters or any class with fences of 3' or higher.
- (J) ** all M&S classes will be pointed for year-end awards for PJHSA members. M&S classes are not Colonial Classic qualifying classes.

MISCELLANEOUS ENGLISH CLASS/DIVISION RULES

- (A) **Courses**
 (1) Courses will consist of eight (8) fences with at least one change of direction. Courses may be shortened at the discretion of the show management and PJHSA steward.
 (2) Fences should simulate obstacles found in the hunt field.

- (3) A ground line is required for all fences.
 - (4) All fence heights are approximate and not to exceed recommended height.
 - (5) Show Management must construct their fences to present an un-airy look if using the maximum height allowed.
 - (6) Every course must have at least four (4) different fence types. Spread of oxers may not exceed the height of the fence.
 - (7) The top element should be securely fastened so a slight rub will not cause a knockdown.
 - (8) Responsibility for course design is the responsibility and function of each Show Management.
 - (9) Judge and show Steward should inspect the course and correct any errors or omissions which would result in unfair or inappropriate courses.
 - (10) Classes where trotting in corners not to be penalized: Short Stirrup, Long Stirrup, Novice Equitation, Modified Hunter and Baby Green. "Trotting in corners not to be penalized." only applies to Penn Jersey shows. At Colonial Classic finals, trotting in corners WILL be penalized.
- (B) **General Scoring**
- (1) All horses and ponies must be serviceably sound.
 - (2) Any horse or pony showing evidence of lameness, broken wind, or impairment of vision shall be refused an award.
 - (3) An even hunting pace, manners and jumping style, together with faults and way of executing the course pattern will be the basis for scoring. Horses may be jogged for soundness.
 - (4) Any division that includes both equitation and pleasure/hunter classes where there is a tie for placing - the equitation class placing carries more weight in determining Grand and Reserve for the division.
 - (4) Any division that includes both under saddle and over fences classes where there is a tie for placing that the over fences class(es) placing carries more weight in determining Grand and Reserve for the division.
- (C) **Under Saddle Classes**
- (1) Horses and ponies are to be shown at a walk, trot, and canter both directions of the ring, unless otherwise specified. (walk, trot classes not to canter)
 - (2) Light contact with the horses' or ponies' mouth is required.
 - (3) Horses should be obedient, alert, responsive and freely moving. Any rider not having his/her mount under sufficient control will be dismissed from the ring and disqualified from the class.
- (D) **Tack & Equipment**
- (1) Regulation Snaffles, Pelham, and full bridles all with Cavesson nose bands.
 - (2) Judge may penalize for non-conventional types of bits and nose bands.
 - (3) Martingales of any type are prohibited in under saddle, pleasure, hack and tie-breaking classes.
 - (4) Boots and bandages are prohibited, except in Equitation and Jumper classes. In the case of inclement weather, Show Management may permit the use of bell boots.
- (E) **Personal Appointments**
- (1) Riders to wear appropriate coat for hunting, breeches or Jodhpurs and boots.
 - (2) Half chaps and matching boots in traditional brown or black are acceptable for beginner classes except for Leadline, mini or short stirrup and classes/divisions with fence heights not to exceed 2' in height, in which rider would be expected to wear paddock boots and garters.
 - (3) Hard hats with attached harness must be worn by all riders when mounted. Hard hats to be ASTM F-1163-15/SEI Certified.
 - (4) Judge may disqualify exhibitor who does not conform to these requirements.
 - (5) The last 10 minutes of schooling before the start of the show will be designated for Mini and Walk/ Trot exhibitors only.
- (F) **English Division Tests**
- The following shall serve as guidelines for and may constitute tests during competition.
- (1) Halt for four (4) to six (6) seconds and/or back.
 - (2) Hand gallop - No more than eight (8) horses or ponies to hand gallop at one time.
 - (3) Judge may ask for a figure eight at a trot, demonstrating change of diagonals.
 - (4) Judge may ask for a figure eight at a canter on the correct lead, demonstrating a simple change of lead.
 - (5) Work collectively at a walk, trot or canter.
 - (6) Pull up and halt (4 to 6 seconds).
 - (7) Jump obstacles on figure eight course.
 - (8) Ride without stirrups, or drop and pick up stirrups.
 - (9) Jump low obstacles at a trot as well as a canter. The maximum height for a trot obstacle is six (6) inches less than the height of the canter obstacles on the same course.
 - (10) Dismount and mount.
 - (11) Turn on the forehand.
 - (12) Figure eight at canter on the correct lead demonstrating a flying change of lead.
 - (13) Execute a serpentine at trot and/or canter on correct lead demonstrating simple or flying changes of lead.
 - (14) Change leads on a line demonstrating a simple or flying change of lead.
 - (15) Canter on counter lead. No more than twelve (12) horses may counter canter at one time.
 - (16) Turn on the haunches from the walk.
 - (17) Demonstration ride of approximately one (1) minute. Rider must advise the judge beforehand what he/she plans to demonstrate.
- (G) **M&S Classes**
- All M&S guidelines and rules apply even if not specifically stated within this rule book.
- (1) Three riders must complete the course in order for the points to count.
 - (2) The rider must be a M&S member in order for points to count towards qualifying for the Finals.